

Family Resources of New Orleans
817 N. Claiborne Avenue
New Orleans, LA 70116
(504) 822-8519 FAX (504) 821-5260

Thank you for selecting Family Resources of New Orleans as your “One Stop for Homeownership” education and training. **Registration is online or office drop off by appointment only.**

The training is a (12) hour certification training program that helps qualify you for grants and low interest loans.

You must email (kapfrno@bellsouth.net) or drop off the following to register. NO SCREENSHOTS

_____ **PAYCHECK STUBS:** Last (4) four check stubs should include: (a) your name; (b) social security number; (c) year to date earnings; and (d) employers name;

_____ **W-2 FORMS:** Forms for all employers for the last (2) two years 2021 & 2022, which should be legible;

_____ **SIGNED FEDERAL TAX RETURNS:** The last (2) two years 2021 & 2022 federal tax returns with all supporting documents and schedules;

_____ **DOCUMENTS SHOWING OTHER INCOME;** These may include copies of: (a) child support judgments; (b) spousal support judgments; (c) documents showing retirement income; (d) documents showing public assistance such as Social Security/Veterans’ Disability; and (e) any documents showing any income of any kind;

_____ **IDENTIFICATION:** Copies of your social security card, driver’s license, and/or I-551 Resident Alien Card;

_____ **BANK STATEMENTS:** copies of the last (2) two months statements of all accounts such as **Savings** Accounts, **Checking** Accounts, and other Accounts;

_____ **RETIREMENT ACCOUNT RELATED INFORMATION:** Copies of most Recent statements for the following as applicable: Traditional IRA Statements, Roth IRA Statements, 401K Statements, Federal Thrift Savings Plan Statement, Employer Sponsored Retirement Plans, SEP IRA Plans, SIMPLE IRA Plans, and other Retirement Plan.

_____ **PRE-QUALIFICATION LETTER:** approval letter from mortgage lender or bank, **credit report is not needed if you have pre-qualification letter.**

_____ **TRI-MERGE CREDIT REPORT: NO OUTSIDE CREDIT REPORT.** credit report from Family Resources of N.O. is required. Fee is **\$25.75** individual, **\$51.50** couple.

_____ **PROGRAM FEES:** Application Fee is \$25.00. Homebuyers Registration Fee is \$100.00 per person or \$200.00 per couple by money order, debit or credit card online. There is **NO** charge for Housing Counseling. Financial Fitness is \$100.00 p/person. ***Remember: It is very important that you email/mail copies of the above mentioned documentation, because this information cannot be returned to you once it is submitted. NO SCREENSHOTS! NO REFUND!**

Client Signature _____ **Date:** _____